

# ATTENTION!

**To:** Electronic Billers

**Subject:** Electronic Billing Manual Update

An instructional error was found on page A.16 of the Medical Assistance Administration's (MAA) Electronic Billing Manual, dated April 2000. The corrected page A.16 is attached.

The following correction has been made to page A.16:



**Note:** The Field Description/Comments for Claim Count **are not the same as** the Field Description/Comments for the Record Count.

FIELD NUMBER	FIELD	LENGTH FROM- THRU		PICTURE	FIELD DESCRIPTION/COMMENTS
4	CLAIM COUNT	18	24	9(7)	REQUIRED FIELD. <del>MUST EQUAL THE NUMBER OF SUBMITTER HEADER, SUBMITTER TRAILER, CLAIM HEADER AND CLAIM DETAIL RECORDS IN THE FILE.</del> MUST EQUAL THE NUMBER OF CLAIM HEADER RECORDS WITHIN THE BATCH FILE.

MAA's Electronic Billing Manual has been updated on-line to reflect the above correction.

## Appendix A – Record Specifications

### SUBMITTER TRAILER RECORD

The submitter trailer is the next to the last record. It contains control totals that will be used to balance the file.

FIELD NUMBER	FIELD	LENGTH FROM-THRU		PICTURE	FIELD DESCRIPTION/COMMENTS
1	RECORD ID	1	2	X(2)	REQUIRED FIELD. MUST BE <b>Z9</b> . IDENTIFIES RECORD TYPE.
2	SUBMITTER ID	3	11	X(9)	REQUIRED FIELD. MUST BE SAME AS TRANHEADER CONTROL RECORD. 7-CHARACTER NUMBER ASSIGNED BY DPS TO EACH SUBMITTER.
3	PROCESS DATE	12	17	9(6)	REQUIRED FIELD, MUST BE IDENTICAL TO THE SUBMITTER HEADER RECORD. FILE CREATION DATE. (MMDDYY)
4	CLAIM COUNT	18	24	9(7)	REQUIRED FIELD. MUST EQUAL THE NUMBER OF CLAIM HEADER RECORDS WITHIN THE BATCH FILE.
5	RECORD COUNT	25	31	9(7)	REQUIRED FIELD. MUST EQUAL THE NUMBER OF SUBMITTER HEADER & TRAILER, AND CLAIM HEADER & DETAIL RECORDS IN THE FILE.
6	TOTAL BILLED AMOUNT	32	40	9(9)	REQUIRED FIELD, TWO DECIMAL PLACES ARE ASSUMED – XXXXXXXX.XX. MUST EQUAL THE SUM OF ALL TOTAL BILLED FIELDS ON ALL CLAIM HEADERS. <b>NOTE: THIS FIELD REQUIRES SUM OF TOTAL BILLED FIELDS, NOT NET BILLED FIELDS.</b>
7	FILLER	41	72	X(32)	MUST BE BLANK.

Website Update Only – Correction to Field 4 in the Field Description.